

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
February 21, 2024
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION Leighton
SECONDED Burkhardt
APPROVED 3/20/24

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Asst. Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Zach Tarnowski, HS Asst. Principal
Ms. Laura Karlson, MS Principal
Dr. Jill Rich, Donnelly Principal
Ms. Jessica Bowerman, Brookside Principal
Mr. Ralph Schuldt, Director of Facilities
Ms. Shannon Hogan, SVTA Representative
Mr. Jerah Reeves, BU School of Mgmt.
Mr. Matt Fedorchak, BU School of Mgmt.
6 Students

Ms. Mary Haskell, Board President, called the meeting to order at 6:01 pm.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mrs. Burkhardt, to accept into record the attendance for the February 21, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mr. Bell made a motion, seconded by Mr. Remza, to approve the minutes of the January 17, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Ms. Vimislik made a motion, seconded by Ms. Howe, that the Board acknowledges receipt of the January financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that next month they will hold the second budget workshop prior to the board meeting, and the Legislative Breakfast will be this Friday at BOCES. She said that we are currently transiting our student management system from PowerSchool to SchoolTool, which will be a multi-month transition. She reported that we have purchased glasses for all of our students and staff for the total eclipse on April 8. Information will be going out to teachers soon on that so that they can integrate a teachable moment into their classes. She said that with the approval of the turf resolution, capital project work will begin March 4 on our fields.

Presentation – Jerah Reeves Binghamton University School of Management – Mr. Reeves is currently working with 12 SV junior and senior students to help them build a career around their personal vision. Mr. Tarnowski said that in his conversations with these students, they didn't have other resources to realize what they were potentially capable of in order of achieving what they wanted. Mr. Reeves said that this success hinges on the ability to leverage the resources around them at every stage.

Resolutions – Mr. Leighton made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 3 services recommended on the CPSE list dated 1/9 – 2/2/24
- Authorize the 28 services recommended on the CSE list dated 1/10 – 2/7/24

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Caroline Donnelly	Teacher Aide	Donnelly	2/2/24
Monique Lee	Food Service Helper	MS/HS	1/31/24

Retirements – that the following retirements be approved:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective Date</u>
Mary Kocenko	Secretary	2013 – 2024 (11)	6/30/24
Mary Igo	Teacher	1994 – 2024 (30)	6/30/24

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Steven Randall	Substitute Teacher – Non-certified	As Per Contract	2/22/24

Athletic Department Appointment – that the following athletic department appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Thomas Stocks	Lifeguard	As Per Contract	2023-24 School Year

Athletic Department Spring Head/Assistant Coach Appointments – that the following 2023-2024 athletic department spring head/assistant coach appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Matt Merrell	Head Varsity Baseball	As Per Contract	2022-23 School Year
Karen Bidwell	Head Varsity Softball	As Per Contract	2022-23 School Year
Anthony Ruffo	Head Varsity Boys Tennis	As Per Contract	2022-23 School Year
Grace Tabeek	Head Varsity Girls Track & Field	As Per Contract	2022-23 School Year
Matthew Schneider	Head Varsity Boys Track & Field	As Per Contract	2022-23 School Year
Michael Ford	Head Varsity Girls Flag Football	As Per Contract	2022-23 School Year
Jim Desimone	Asst. Junior Varsity Baseball	As Per Contract	2022-23 School Year
Samuel Chapman	Asst. Modified Baseball	As Per Contract	2022-23 School Year
Amanda Spottek	Asst. Junior Varsity Softball	As Per Contract	2022-23 School Year
Taylor Chaffee	Asst. Modified Softball	As Per Contract	2022-23 School Year
Michael Ford	Asst. Modified Boys' Tennis	As Per Contract	2022-23 School Year
Kellyn Chapman	Asst. Varsity Girls Track & Field	As Per Contract	2022-23 School Year
Eric Holmberg	Asst. Varsity Boys Track & Field	As Per Contract	2022-23 School Year
William Egan	Asst. Modified Boys' Track & Field	As Per Contract	2022-23 School Year
Allison Cass	Asst. Modified Girls' Track & Field	As Per Contract	2022-23 School Year
Alexandria Alford	Asst. varsity Girls Flag Football	As Per Contract	2022-23 School Year

Extra Class Stipend – that the following teacher receive a stipend for an additional teaching assignment for the 2023-24 school year:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Mackenzie Barker	6 th Class – AIS English, Spring Semester	As Per Contract

School Calendar – that the school calendar for 2024-2025 be approved as proposed.

Donation – that a donation from the Broome County Council of Churches Inc. in the amount of \$2,500.00 for the support of Kids Can Build program at Middle School hereby appropriates the amount into the General Fund as follows:

Use: \$2,500.00 to A 2110.450-05-202 (MS Education Materials & Supplies)

Source: \$2,500.00 to A2705 (Revenue – Gifts and Donations)

Disposal/Trade-In – Whereas, the Susquehanna Valley School District has a Continental milk cooler Tag# A00358159, a Hobart refrigerator Tag# 000406, and a Food Warming Equipment Co. warming cabinet, Tag # 000407, that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and third if they cannot be sold or donated to dispose of them as trash or recycled.

School Policies – 1st Reading

- that the new School Policy #3140, Flag Display, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- that the new School Policy #3421, Title IX and Sex Discrimination, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- that the new School Policy #5411, Procurement of Goods and Services, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- that the new School Policy #5412, Alternative Formats for Instructional Materials, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- that the new School Policy #6120, Equal Employment Opportunity, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- The Superintendent recommends the new School Policy #6190, Workplace Violence Prevention Policy Statement, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- The Superintendent recommends the new School Policy #7212, Response to Intervention (RtI) Process, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- The Superintendent recommends the new School Policy #7350, Timeout and Physical Restraint, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- The Superintendent recommends the new School Policy #7440, Student Voter Registration and Pre-Registration, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- that the new School Policy #7630, Committee on Special Education (CSE) Committee on Preschool Special Education (CPSE), be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.
- that the new School Policy #8130, Equal Education Opportunities, be reviewed. Second reading/adoption to be recommended at the March 20, 2024, Board of Education Meeting.

School Policies – 2nd Reading

- The Superintendent recommends the new School Policy #3220, Use of Assistance Animals, be approved effective February 21, 2024.
- The Superintendent recommends the new School Policy #3430, Diversity, Equity, and Inclusion in the District, be approved effective February 21, 2024.
- The Superintendent recommends the new School Policy #7150, Remote Instruction, be approved effective February 21, 2024.
- The Superintendent recommends the new School Policy #8440, Home, Hospital, or Institutional Instruction (Homebound Instruction), be approved effective February 21, 2024.
- The Superintendent recommends the revision of School Policy #1510, Regular Board Meetings and Rules (Quorum and Parliamentary Procedure), be approved effective February 21, 2024.
- The Superintendent recommends the revision of School Policy #3420, Non-Discrimination and Anti-Harassment in the District, be approved effective February 21, 2024.

- The Superintendent recommends the revised School Policy #5676, Privacy and Security for Student Data and Teacher and Principal Data, be approved effective February 21, 2024.

NYSEG Easement - NYSEG is installing a new transformer at Brookside and requires an easement from the District so that it can enter on the property for this purpose. The following resolution is recommended by legal counsel:

RESOLVED that the Susquehanna Valley Central School District grants an easement to NYSEG, as shown on the attachment, for purposes of installing, repairing and replacing a transformer and pad at the Brookside Elementary School, Saddlemire Rd, Town of Binghamton NY, tax map No. 208.02-1-17, and authorizes the President of the Board to execute the easement and any ancillary documents required for this purpose.

Technology Equipment for the Instructional Technology Service From BT-BOCES – WHEREAS the Instructional Technology Service Budget (A557) requires additional technology equipment to the currently available equipment; WHEREAS the Susquehanna Valley Central School District wishes to spread the cost over three (3) years with a multi-year installment purchase; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Susquehanna Valley Central School District, in conjunction with the Instructional Technology, funds to acquire the following equipment.

Quantity	Description	Total Cost
	NCPA 01-42	
360	DELL ChromeBook 3110	
	Total Purchase Price	\$112,715.00
	Estimated Financing Costs	8,422.15
	TOTAL COSTS	\$121,137.15

Bid Awards – that bid for the work required in connection with Field Reconstruction, in conjunction with the 2022 Capital Improvement Project, be awarded to Field Turf through a cooperative purchase from Keystone Purchasing Network, in the amount of \$3,838,401.59.

Upon vote the motion was approved unanimously. (7 yeases)

BOCES Final Request for Services – Be it resolved that the Board of Education of the Susquehanna Valley Central School District will participate in the attached services during 2024-2025 to the extent indicated. The Board of Education agrees to pay Broome-Tioga BOCES the charges identified on the base contract according to the schedule as determined by Broome – Tioga BOCES. Also, be it resolved that payments on supplemental contracts will be implemented by the district in accordance with the Broome – Tioga BOCES requirements.

Upon vote the motion was approved unanimously. (7 yeases)

ASSISTANT SUPERINTENDENT’S REPORT – Ms. Kacyvenski stated that she has just completed non-tenured teacher observations and wanted to report out that classrooms were overwhelmingly energetic, there were dynamic and engaging lessons, and exceptional teacher and student connections. She said that people told her that when she came to SV, but when she witnessed it, over and over again, it is very powerful to see those connections at every single grade level. She stated that the Professional Development Committee has been busy meeting and creating the priority areas for summer professional development. She said that July Summer Enrichment and summer sport camps are moving forward.

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Haskell said on behalf of SRO (School Resource Officer) Appreciation Day, she reported that we have an amazing group of SRO’s, and thanked them for everything they do.

VOICE OF THE ADMINISTRATORS –

Ms. Karlson discussed the Middle School What Makes the World Go Around initiative. She said that their bulletin board is filling up with post cards from all over the world and that they just received two from Australia today. She stated that they had a fun Glow Dance with over 130 kids in attendance. She said that they had three seventh grade boys start a petition about grilled cheese as a project in Saber Time, and received 50 percent of the school population in signatures, figured out costs for the bread and cheese, and created a presentation. Ms. Karlson announced that they now have grilled cheese every Thursday at the Middle School.

Ms. Bowerman reported that the elementary schools have been busy and have been trying to keep everyone healthy. She said that they had someone from the Crime Victims Assistance Center come talk to the third through fifth grades about internet and social media safety.

Dr. Rich reported that Valley Dental came in and did hygiene presentations to K-2 students. She said that the chorus, band and orchestra are preparing for Music in Our Schools heading to the mall the first week in March, and the one Odyssey of the Mind team is also getting ready for competition. She said that they are still knee deep in PARP with over 1700 hours of reading so far.

Mr. Tarnowski announced that the High School musical, Seussical, will be starting on 2/23. He reported that they announced that Caroline Devendorf is this year's valedictorian, and Jamieson Cook is the salutatorian, and Workforce Wednesday started this week with the Sheriff's, Corrections and Emergency Management Departments participating.

Mr. Schuldt reported that they have been busy with capital project meetings.

VOICE OF THE PUBLIC #2 – None

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:21 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

